



Incorporated: 1400344

“Promoting and Protecting Traditional Archery in all Forms”

Club Development Grant Submission Form

Each twelve months **in January** TAA will announce to all TAA Clubs the release of funds from the TAA Development Fund. This fund comprises monies raised through a ten-dollar adult contribution at each TAA Title/Muster. Other funds from donations and sponsorship may also be available at times.

The TAA National Treasurer has estimated these funds to be in the facility of \$3,000.00 P.A. The 2025 Committee tabled and approved that \$1,500 of these funds go to this TAA Club Grant system and \$1,500 to financially assist clubs running the State and National Musters. This portion of the grant is applied with on the State and National Application form and not part of this application.

The 2024/5 Executive Committee has identified the need to financially assist our clubs to run the State and National Musters. Prior to 2025 this financial portion of the \$10 per adult attending State and National Musters was directed to TAA expenses. Due to the accurate management of TAA operating costs by the 2024/5 committee we can re-direct these funds directly to our clubs and members.

1. Applications will be advertised in January of each year by the National Treasurer.
2. Applications must be received by the end of business in the last day of March of that year.
3. If a club received a grant, they will not be able to apply for three years from receiving this grant.
4. If your application is unsuccessful your club may ask for feed back and will need to re-apply if a grant is required in the following year.

TAA Clubs may apply for a portion of this Development Fund money through application and submission of this form. A cap of \$750 will apply to each submission. The submission must arrive in the TAA Secretary's email: taasecretary23@gmail.com or the TAA Post Office Box: TAA PO Box 984 Tully QLD 4854 no later than the last day of business in March of that year.

All Submissions will be read and evaluated by the TAA Committee Members. Decisions will be based on the relevance of the submission when compared with the TAA Mission Statement *Promoting and Protecting Traditional Archery in all Forms: Field, Target and **Ethical** Hunting* and the submission's inclusiveness of community, youth and people of all abilities. Parity between all TAA clubs will be recognised.

Submissions may include the purchase of equipment to help run a program, encourage club growth and/or ensure safety audit requirements are met. Skills/crafts that relate to traditional



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archery are one of the defining features of TAA, equipment for courses involving the teaching of these skills would also be considered.

1. Official quotes will be required to be attached to your application. Failure to do this could result in your application to be refused on these grounds.
2. Clubs are able to nominate as many times as they like. Preference will be given to clubs that have not yet received a TAA grant.
3. The TAA Treasurer will advertise this grant each year via, Web/FB/Club Reps Meeting on or prior to the last day in December at the end of each year.
4. Applications must me in at close of business on the last day in January each year.
5. Incomplete applications or applications that do not comply with the requirements contained in this document will be refused. The TAA EC will not request clubs to provide further and or compliant information on their initial application.
6. The TAA Executive Committee will fairly evaluate each application on its merits.
7. The TAA EC will advise applicants if successful or not after the first TAA EC meeting after March of each year.
8. If a club’s application is successful and funds transferred to that club, itemised receipts must be sent to the TAA treasurer no later than 30 days from receiving the grant. Email: taatreasurer23@gmail.com. Failure to do this might affect your TAA Club status renewal.

Club Details	
Name of the TAA Club applying for a grant	
Is the club incorporated	No / Yes Incorporation Number:
Does the club have an ABN Number	No / Yes ABN Number:
Does the Club have an official Archery Coach listed with TAA	(If So: What is their Name)
Club Person responsible for the funds	
Club Position Held	
Postal Address	
Contact Phone	



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Email	
Current financial club members	
How many club members shoot Trad Gear?	
Name of project	
Name of Club Representative	
How many Club Rep meetings has your club attended this year ?	

Project Details: This is a brief overview of the project

Attach extra pages if required to the back of this document

Budget Summary

Item Description	Cost: Quotes must be listed and attached to This form.
1.	
2.	
3.	



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TOTAL FOR PROJECT	\$
Attach extra pages if required to the back of this document	

Who is the Target Group?
Attach extra pages if required to the back of this document.

Describe how this project links with your clubs overall strategic direction.
All extra pages attached to this form must be listed here.



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Total of attached pages to this form:

What is your TAA Club's level of management skills and experience to effectively coordinate and deliver this project?

Describe how the TAA Club plans to promote the project.

How is the TAA Club going to evaluate the success of the project?



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Attach extra pages if required to the back of this document

Mandatory Conditions for Receiving a TAA Grant

1. The money received from the grant must be used for the designated purpose listed in the grant request.
2. Copies of invoices and receipts are to be submitted to TAA as proof of expenditure.
3. Money is to be spent in the allocated time frame set by the TAA Executive Committee. **30 days of receiving the funds**
4. Funds not spent in this time frame must be returned to TAA.
5. If conditions for receiving the grant money are not met the money must be returned to TAA.
6. **As a condition of this grant the club is to provide an article with pictures for publication in the TAA Newsletter *Sticks and Strings*. Photos require permission of the subject/parent/guardian. Word limit 400 Photo limit 8.**

ALL Grant money can be traced back to TAA members. The TAA Committee have the responsibility of ensuring this money is used wisely and with respect for all members.

By signing this form below the club is entering into an agreement with TAA to use the grant for its intended purpose.

TAA Club Committee Members Responsible for the Project

I have read and understand the above conditions

Club Member 1: Full Name and Position Held at the Club	Signature and Date
Club Member 2: Full Name and Position held at the Club	Signature and Date



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Number of extra pages attached to this document. This is to include quotes obtained.

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Thank you for your Development Grant Submission. All clubs that have made a submission will be notified of the outcome when a decision has been made by the TAA Executive Committee.

Office Use Only
Date of Submission arrival:

Outcome:
